

APPLICATION FOR A RESIDENTIAL TENANCY



Address of the property I am applying for:		
Intended moving date if application successful:		
Preferred lease term:		
How did you hear about this property? <input type="checkbox"/> TradeMe <input type="checkbox"/> Harcourts Website <input type="checkbox"/> our Tenant Register <input type="checkbox"/> Realestate.co.nz <input type="checkbox"/> Other _____		
Applicants details		
First Names	Mr/Mrs/Miss/Ms	
Surname	Date of Birth	
Phone Work	Home	Mobile
E-mail		
Photo Identification MUST be supplied	Type supplied	
WINZ ID	Driver Licence # & version	
Employer/Company Name:		
Contact person & phone number		
Occupation	How long with this employer	
Partner/Spouse		
First Names	Mr/Mrs/Miss/Ms	
Surname	Date of Birth	
Phone Work	Home	Mobile
E-mail		
Photo Identification MUST be supplied	Type supplied	
WINZ ID	Driver Licence # & version	
Employer/Company Name	Contact person & phone number	
Occupation	How long with this employer	
Motor Vehicle		
Make/Model	Year	Registration Plate
Make/Model	Year	Registration Plate
Tenancy Details		
Do you or any occupants intend on smoking?	YES / NO	Please note, none of our tenancies allow smoking inside
Do you have pets? Please indicate how many	<input type="checkbox"/> DOG Breed: _____ <input type="checkbox"/> CAT <input type="checkbox"/> N/A <input type="checkbox"/> OTHER _____	
Number of occupants	Adults	Children
		Ages of children
Current Address		
I have resided at this address for	year/s	months
		Why are you leaving?
Current Landlord Name	Phone	
List Two Previous Addresses		
1.		
2.		
Have you ever had a tenancy terminated before? YES / NO If yes, please give details		
Have you ever had money deducted from your bond? YES / NO If yes, please give details		

References – please note these people cannot be relatives	
Name	Name
Relationship	Relationship
Address	Address
Phone	Phone
Nearest relative/Next of kin – must be a New Zealand address	
Name	
Relationship	
Address	Phone
Any flatmates/Other occupants (separate application form required)	
Name	Age
Name	Age
Name	Age
Name	Age

By completing this Application Form, you agree to the collection, use and disclosure of Personal Information in accordance with this Privacy Statement. Personal Information includes any information that identifies you or another person, that you provide, or have provided, to us or authorise us to collect at any time (including default information and updated information). This Privacy Statement does not limit our rights and obligations under the Privacy Act 1993.

If you provide Personal Information about a third party to us, you confirm that the relevant person has authorised us to collect, use and disclose their Personal Information in accordance with this Privacy Statement and that you have informed them about their rights to access their Personal Information set out below.

It is not mandatory to provide us, or authorise us to collect, Personal Information. However, if you do not do so, it is likely to affect our assessment of your tenancy application.

We may collect and use Personal Information to: (a) assess your suitability for a tenancy, including assessing your and your guarantor's creditworthiness and reference checking; (b) manage and monitor your tenancy (if your application is approved); and (c) collect any amounts that you owe to us and/or enforce any Tenancy Tribunal order.

We may use the services of, or provide services to a credit reporter and/or debt collection agency, Harcourts Group Limited ("HGL") and HGL's related companies (together "Authorised Agencies"). We may collect Personal Information from, and disclose Personal Information to, Authorised Agencies for any of the purposes described in this Privacy Statement and we may authorize Authorised Agencies to hold, use and disclose Personal Information for the purpose of providing their or other Authorised Agencies' services to us and to other clients. You agree that, subject to applicable laws, Authorised Agencies may use Personal Information to provide marketing services to their clients and Authorised Agencies and their clients may communicate with you (including by electronic means) about services and offers that they think may be of interest to you.

Personal Information will be held by us at our business address. You have the right to access and request correction of your Personal Information by contacting us at our business address or by email at the bottom of this form.

I confirm that all of the information I have provided to you is accurate, complete and not misleading and I have read, understood and agree to the Privacy Statement set out above.

*I confirm that all the information given in this form is true and correct. I give my permission for **Harcourts Holmwood Real Estate Ltd MREINZ, Licensed Agent, REAA 2008** to check the information given, complete credit checks and lodge my details on Veda Advantage, NTD, or any other relevant database.*

Bond = 4 Weeks

Rent in Advance = 1 Week

Signature(s) of Applicant(s) _____ Date _____

Signature(s) of Applicant(s) _____ Date _____